

## MINUTES OF THE PASTORAL COUNCIL MEETING

HELD ON MONDAY 12th MARCH 2018

AT 7:00 pm in ST. ANNE'S PASTORAL CENTRE

Present:

Stephen Dolan, Terry Graham, Peter Mawtus (Chair), Deacon Mac, Fr Boniface Moran, Susan O'Halloran, Irene Slack

Minutes Secretary: Brian Farrimond

### 1. Opening Prayer

Peter led the opening prayer.

### 2. Apologies

Anne Hunt, Tizz Kumarajeewa, Fr. Godric Timney.

In the absence of Tizz and Fr Godric, Peter took on the role of chair.

### 3. Approval of minutes

The minutes of the meeting of January 2018 were accepted as a true and accurate record.

### 4. Matters arising from minutes of previous meeting

#### Review of the Parish Database

*Action: Fr Godric to report back when more information about Archdiocese guidelines and professional advice sought by Abbot Geoffrey becomes available.*

Ongoing.

**Action: Fr Godric to report back when more information about Archdiocese guidelines and professional advice sought by Abbot Geoffrey becomes available.**

*Action: Tizz to report back on progress of work on the database.*

In Tizz's absence it was reported that he is preparing an update of the database.

**Action: Tizz to report back on progress of work on the database.**

A discussion took place on the implications of the approaching change in legislation in data protection. The compliance deadline is 28 May 2018.

It was pointed out that the list of Groups posted on the web site was out of date.

**Action: Terry to send Steve the current list so that he can update the web site.**

### Outreach - Edge Hill University

*Action: Fr Godric to report back on discussions with Edge Hill University.*

Ongoing.

**Action: Fr Godric to report back on discussions with Edge Hill University.**

### Bulletin by email

*Action: Steve to set up the new domain name: anneelizabeth.org.uk.*

This has not yet been done. A discussion took place on the desirability of using a shorter domain name.

**Action: Steve to investigate potential short names. PPC members to email any suggestions to Steve so that he can check if they are available.**

A discussion took place on the usefulness of emailing the bulletin to parishioners in the light of the need to obtain written permission to use email addresses this way.

A solution to minimising the number of paper copies printed by the parish may be to simplify the upload of the bulletin to the web site so that parishioners can access it earlier.

### Parish Response to Migrants

*Action: Deacon Mac to report on progress at the next PPC meeting.*

Deacon Mac and Peter reported that progress was being made on the development of a resettlement plan by the parish team.

The organisation of parishioner donations was underway. Several one off donations had already been made for example by the Tuesday Prayer Group and the UCM.

An end of mass collection was being organised.

**Action: Deacon Mac and Peter to report on progress at the next PPC meeting.**

### Car Parking

*Action: Fr Godric to report back on meeting with car parking firm.*

Ongoing in Fr Godric's absence.

**Action: Fr Godric to report back on meeting with car parking firm.**

The dire state of the potholes in the Parish Centre car park was pointed out.

**Action: Fr Godric to raise the pothole issue with the Finance Committee.**

### Live Simply

*Action: Sue to report on the assessment outcome at the next PPC meeting.*

Sue reported that the assessment had gone very well and that the parish was now entitled to put up a wooden plaque which had been awarded by the assessors. The question was now where to put the plaque.

**Action: PPC Members to propose sites for the plaque at the next meeting**

### Sunday Morning Coffee

*Action: Fr Godric and Terry to consult on expressing thanks to Collette*

Terry reported that flowers and a card had been presented to Collette who was very happy to receive them.

## **5. New agenda items**

### **a) Parish Website Support (Standing Item) - web site administration**

Steve asked Brian for some missing final versions of the agenda and minutes of the PPC meetings which need to be added to the web site.

**Action: Brian to send Steve final copies.**

### **b) Status of Parish Centre Development (Standing Item).**

**- Fr Godric to report**

Nothing to report.

## **6. Correspondence**

None.

## **7. Reserved issues**

None.

## **8. Matters arising from the minutes not dealt with elsewhere**

None.

9. **Any other business**

LOAF

Terry reported that she had been asked about which charities were being supported by LOAF. It has been determined that there are three such charities:

- Friends of the Holy Land
- Hospice Africa
- Mary's Meals

A notice to this effect will be placed above the collection box.

A discussion took place about the feasibility of inviting speakers from these charities to address the parish.

The list of LOAF charities will be reviewed at the next parish AGM.

Votive candle fire risk

It was reported that there had been several incidents of fire at the two churches due to careless votive candle placement. The parishes were obliged to blow out any lit candles before closing the church according to the terms of the insurance.

A discussion took place regarding electric alternatives and the use of more modern, safer stands.

10. **Date of next meeting**

The next PPC meeting is arranged for 7 pm on **Tuesday** 15<sup>th</sup> May 2018 in the Parish Centre. The meeting should finish by 8.30 pm.

11. **Closing prayer**

Fr Boniface led the closing prayer.